

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 6 OCTOBER 2011 at 7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Panel for the remainder of the Municipal Year.

2. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting held on 8th September 2011.

**Mrs C Bulman
388234**

3. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

4. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN (Pages 7 - 12)

A copy of the current Forward Plan, which was published on 16th September 2011, is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**Mrs H Taylor
388006**

5. CAMBRIDGESHIRE PUBLIC SECTOR ASSET MANAGEMENT STRATEGY (Pages 13 - 18)

To consider a report by the Managing Director (Communities, Partnerships & Projects).

**M Sharp
388300**

6. DISABLED FACILITIES GRANTS AND CHARGES ON PROPERTIES (Pages 19 - 22)

To consider a report by the Head of Housing Services on the possible introduction of charges on properties adapted through Disabled Facilities Grants.

**S Plant
388240**

7. PROJECT MANAGEMENT (Pages 23 - 40)

To consider a report by the Head of Legal & Democratic Services on guidance for the management of large scale projects.

**A Roberts
388015**

8. OVERVIEW AND SCRUTINY REMITS (Pages 41 - 48)

To consider a report by the Head of Legal & Democratic Services.

**A Roberts
388015**

9. APPOINTMENTS

To appoint one Member each to:-

- (a) One Leisure Working Group; and
- (b) Corporate Plan Working Group.

10. WORKPLAN STUDIES (Pages 49 - 52)

To consider with the aid of a report by the Head of Legal and Democratic Services the Panel's programme of studies.

**Mrs C Bulman
388234**

11. OVERVIEW AND SCRUTINY (ECONOMIC WELL-BEING) - PROGRESS (Pages 53 - 58)

To consider a report by the Head of Legal and Democratic Services.

**Mrs C Bulman
388234**

12. SCRUTINY

To scrutinise decisions taken since the last meeting as set out in the Decision Digest and to raise any other matters for scrutiny that fall within the remit of the Panel **(TO FOLLOW)**

Dated this 28th day of September
2011



Head of Paid Service

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*

- (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Mrs Claire Bulman, Democratic Services Officer, Tel 01480 388234 / email Claire.Bulman@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.